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 San Diego, CA 92101-7490
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Agenda

MEETING OF THE SAN DIEGO METROPOLITAN TRANSIT SYSTEM EXECUTIVE COMMITTEE

December 3, 2015

Executive Conference Room
 9:00 a.m.

		<u>ACTION RECOMMENDED</u>
A.	ROLL CALL	
B.	APPROVAL OF MINUTES - October 15, 2015	Approve
C.	COMMITTEE DISCUSSION ITEMS	
1.	<u>Pacific Imperial Railroad (PIR) Desert Line Agreement - Status Update (Karen Landers)</u>	Information
2.	<u>Retiree Health Care Update (Jeff Stumbo)</u>	Information
3.	<u>Bus Shelter Procurement (Paul Jablonski)</u>	Information
4.	<u>Superlative Group Contract - Commission Payment (Paul Jablonski)</u> Action would provide direction regarding the UC San Diego Blue Line naming rights commission payment options available to MTS under the Superlative Group contract.	Possible Action
5.	<u>San Diego Metropolitan Transit System (MTS) Transit Store Project (Bill Spraul and Laura Warner, CityWorks)</u> Action would receive a report and provide comments.	Possible Action
D.	REVIEW OF DRAFT December 10, 2015 BOARD AGENDA	
E.	<u>REVIEW OF SANDAG TRANSPORTATION COMMITTEE AGENDA</u> Review of SANDAG Transportation Committee Agenda and discussion regarding any items pertaining to MTS, San Diego Transit Corporation, or San Diego Trolley, Inc. Relevant excerpts will be provided during the meeting.	Possible Action
F.	COMMITTEE MEMBER COMMUNICATIONS AND OTHER BUSINESS	



G. PUBLIC COMMENTS

H. NEXT MEETING DATE: January 7, 2016

I. ADJOURNMENT

DRAFT

MEETING OF THE SAN DIEGO METROPOLITAN TRANSIT SYSTEM
EXECUTIVE COMMITTEE
1255 Imperial Avenue, Suite 1000
San Diego, CA 92101

October 15, 2015

MINUTES

A. ROLL CALL

Chairman Mathis called the Executive Committee meeting to order at 9:47 a.m. A roll call sheet listing Executive Committee member attendance is attached.

B. APPROVAL OF MINUTES

Mr. Roberts moved for approval of the minutes of the September 10, 2015, MTS Executive Committee meeting. Mr. Gloria seconded the motion, and the vote was 5 to 0 in favor.

C. COMMITTEE DISCUSSION ITEMS

1. Euclid Transit Center, Intersection of Market and Euclid, City of San Diego (APN 548-020-20 and 548-020-19) (Sharon Cooney and Stephen Maduli-Williams, Jacobs Center)

Sharon Cooney, Chief of Staff, provided an introduction on the Euclid Transit Center item. Ms. Cooney noted that the Center has requested for MTS to apply for a grant on their behalf. She also noted that MTS has coordinated with the Jacobs Center for a long time and are supportive of how they would like to integrate the transit center into their planning efforts.

Stephen Maduli-Williams, Vice President of Strategic Initiatives with the Jacobs Center, continued the presentation and provided a brief background on the Jacobs Center. He reviewed the Center's mission, land portfolio, short term goals, and long term goals which include completing their Real Estate Development Program; economic development/job creation; lifting local incomes; and leading in the leveraging of indirect investment. Mr. Maduli-Williams discussed the Center's Infrastructure Development Program and noted that it includes the Create and Complete Streets Program for the Market and Euclid area; securing funding for up to \$15 million in potential infrastructure improvements; and planning for a 21st century Transit hub for the Market and Euclid area.

Mr. Maduli-Williams explained the Active Transportation Grant Program (ATGP) Planning Grant. He stated that the Center has already been awarded a \$300,000 in TransNet ATGP grant in partnership with the City of San Diego to develop the Euclid and Market Complete Streets project. He said that the purpose of the Euclid and Market Complete Streets project is to encourage active modes of transportation, new bike facilities, added crosswalks, medians, and curb extensions to slow and calm traffic. He presented a map depicting the area of the plans and how it is very close in proximity to Light Rail. Mr. Maduli-Williams reviewed the Caltrans Sustainable Transportation Planning Grant. He stated that money received from the grant would include studies of projected transit ridership, given current and planned redevelopment activities; a parking

analysis, identifying options for transit riders who travel by car to the station; evaluation of the community benefit of integrating green technology; exploration of options for increasing connectivity and supporting inter-modal transit use; and, a community-involved planning process that supports social equity.

Mr. Gloria inquired who the primary grant applicant would be for this grant. Ms. Cooney replied that MTS would be the primary applicant. Mr. Gloria inquired about the requested funding amount. Ms. Cooney replied that they will meet with the Center to determine the exact amount, but they are anticipating a request between \$200,000 and \$250,000. Mr. Gloria inquired if the Center is anticipating a loss of parking during the project. Mr. Maduli-Williams replied that they believe they will have a higher demand for parking and are researching ways to accommodate a higher demand.

Mr. Roberts inquired what responsibilities and liabilities MTS has by acting as the primary grant applicant. Ms. Cooney replied that MTS will monitor and work very closely with the sub recipient, the Jacobs Center, to ensure they are meeting their goals under the grant.

Ms. Bragg inquired if MTS was the only partner the Center reached out to. Ms. Cooney stated that MTS was the only agency the Center reached out to for partnering on this grant.

Action Taken

Mr. Gloria moved to: (1) receive an update from the Jacobs Center for Neighborhood Innovation regarding its community development planning efforts in the area surrounding the Euclid Transit Center, and (2) forward a recommendation to the Board of Directors to authorize the Chief Executive Officer (CEO) to submit an application on the Jacobs Center's behalf for a 2016-2017 Sustainable Communities Grant under Caltrans' Sustainable Transportation Planning Grant Program to fund additional studies and analysis related to the area. Ms. Bragg seconded the motion, and the vote was 5 to 0 in favor.

2. Class E Medium Duty on Chassis Buses – Contract Award (Bill Spraul)

Mr. Jablonski provided an introduction and stated that this item discusses the option of changing fuels from gasoline to propane for the mini-bus fleet replacement plan. Bill Spraul, Chief Operating Officer – Transit Services, continued the presentation and provided an overview stating that MTS operates select fixed routes with a fleet of thirty-seven Class E medium duty body on chassis "mini-buses". He stated that thirty-one of the mini-buses are scheduled for replacement as part of the FY 2016 MTS fleet replacement plan. Mr. Spraul explained that staff evaluated the possibility of switching from gasoline to propane powered mini-buses. The evaluation resulted in staff recommending propane as the fuel system because of operating and fuel cost savings, emissions reduction and operating range. Mr. Spraul stated that switching to propane will generate about \$15,000 per year, per mini-bus in annual fuel cost savings; \$105,000 total fuel cost savings per mini-bus over the seven year life cycle of the mini-bus; and \$3,255,000 total life cycle fuel cost savings for a propane powered mini-bus fleet. He stated that propane will reduce emissions and will continue to meet the daily operating range requirements for the fleet.

Mr. McClellan inquired if using propane increases the life of the engine and the vehicle. Mr. Spraul replied that it could be a possibility to increase the usage of the vehicle. Mr. McClellan inquired how many miles are accumulated over 7 years on the buses. Mr. Spraul replied about 300,000 miles.

Mr. Jablonski commented that staff is currently looking towards leasing a propane tank. Mr. Roberts inquired about the additional infrastructure costs. Mr. Spraul replied that the per vehicle cost has an increase of \$27,000, plus \$3,000 per month for leasing the propane tank.

Action Taken

Mr. Roberts moved to forward a recommendation to the Board of Directors to: (1) authorize the Chief Executive Officer (CEO) to execute MTS Doc. No. B0625.0-15, Creative Bus Sales, for the purchase of up to thirty-one (31) propane powered Class E medium duty body on chassis buses; and (2) authorize the transfer of \$700,000.00 of available funding from Capital Improvement Program (CIP) 11502 – Bus Procurement to CIP 11569 – Mid Size Bus Procurement to fund this project. Mr. Gloria seconded the motion, and the vote was 5 to 0 in favor.

D. REVIEW OF DRAFT October 29, 2015 BOARD AGENDA (TAKEN BEFORE CLOSED SESSION)

Recommended Consent Items

6. Adoption of the 2016 San Diego Metropolitan Transit System (MTS) Executive Committee and Board of Directors Meeting Schedule
Action would adopt the 2016 Executive Committee and Board of Directors meeting schedule.
7. Rail Welding Maintenance Services – Contract Award
Action would authorize the Chief Executive Officer (CEO) to execute MTS Doc. No. PWL169.0-15 with Morrison Metalweld Process Corp. for the provision of rail welding maintenance services for five years, beginning on November 1, 2015 and ending on October 31, 2020.
8. Amend the Fiscal Year 2016 Capital Improvement Program by Creating a New Project for the Transit Store Relocation
Action would: (1) amend the Fiscal Year (FY) 2016 Capital Improvement Program (CIP) by creating a new project for the Transit Store Relocation (Project #11574); and (2) transfer \$300,000 from Land Management reserve account (902-30100000), to fund the construction phase of project #11574 Transit Store Relocation.
9. Third Party Administration Services for Workers' Compensation Benefits - Contract Award
Action would authorize the Chief Executive Officer (CEO) to: (1) execute MTS Doc. No. G1799.0-15 with TRISTAR Risk Management for third party administration (TPA) services for workers' compensation claims handling and related functions for MTS, San Diego Transit Corporation (SDTC) and San Diego Trolley, Inc. (SDTI) employees, for

- five (5) base years and three (3) optional one-year extensions to be exercised at MTS's sole discretion; and (2) authorize the CEO to exercise each option year at his discretion.
10. Unallocated Transportation Development Act Funds For Transit-Related Projects
Action would approve the use of \$86,545.59 in unallocated Transportation Development Act (TDA) funds currently held by the County of San Diego for transit-related expenses for the City of El Cajon.
 11. Trolley Heating, Ventilation and Air Conditioning Spare Parts for Stock - Contract Award
Action would authorize the Chief Executive Officer (CEO) to execute MTS Doc. No. L1274.0-15 with TK Services, Inc., for the purchase of Light Rail Vehicle (LRV) heating, ventilation and air conditioning (HVAC) spare parts for stock.
 12. Investment Report - August 2015
 13. Next Train Arrival Information Displayed to Variable Message Signs (VMS) at Trolley Stations – Issue Purchase Orders
 14. San Diego Metropolitan Transit System Bus Benches - Contract Award
Action would authorize the Chief Executive Officer (CEO) to: (1) execute MTS Doc. No. B0632.0-16 with Tolar Manufacturing Company for the provision of Anchored Bus Benches; and (2) execute MTS Doc. No. B0633.0-16 with Ultra Site, for the provision of Non-Anchored Bus Benches.
 15. Transit Onboard Video Surveillance System Post Warranty Maintenance, Repair, and Parts Support Services - Sole Source Contract Award
Action would authorize the Chief Executive Officer (CEO) to execute MTS Doc. No. B0624.0-15, with Apollo Video Technology (Apollo), on a sole source basis, for the provision of post-warranty maintenance, repair, and parts support services for MTS's bus fleet for fiscal year 2016 (FY16).
 16. Proposed Revisions to San Diego Metropolitan Transit System (MTS) Policy No. 41, "Signature Authority"
Action would approve the proposed revisions to MTS Policy No. 41, "Signature Authority" (Attachment A).
 17. Blue Line 8th Street Bridge Improvements - Transfer of Funds from San Diego Metropolitan Transit System (MTS) to the San Diego Association of Governments (SANDAG)
Action would authorize the Chief Executive Officer (CEO) to execute MTS Doc. No. G0930.17-04.43 for the transfer of funds from MTS to SANDAG to allow SANDAG to issue a work order on behalf of MTS for the provision of General Engineering Services for the 8th Street Bridge rehabilitation on the Blue Line.
 18. Green Line Retaining Wall Improvements for Rio Vista Station and Morena Linda Vista Bridge Approach Support - Transfer of Funds from San Diego Metropolitan Transit System (MTS) to the San Diego Association of Governments (SANDAG)
Action would authorize the Chief Executive Officer (CEO) to execute MTS Doc. No. G0930.17-04.44 for the transfer of funds from MTS to SANDAG to allow SANDAG to issue a work order on behalf of MTS for the provision of General Engineering Services

for the retaining wall improvements at the Rio Vista Station and Morena Linda Vista bridge approach support on the Green Line.

19. Green Line Shelter Improvements for Old Town, Amaya, El Cajon, Arnele and Gillespie Field - Design Engineering Services; Finding that Project is Exempt Under the California Environmental Quality Act
Action would authorize the Chief Executive Officer (CEO) to execute MTS Doc. No. G1493.0-13.16 with Kimley Horn & Associates to perform Design Engineering Services for the Green Line Shelter Upgrades and find the project exempt under the California Environmental Quality Act ("CEQA").

CONSENT ITEM COMMENTS

Ms. Landers commented that there are a couple of consent items that are not ready to be presented yet, but are anticipated to go out with the Board materials.

E. REVIEW OF SANDAG TRANSPORTATION COMMITTEE AGENDA (TAKEN BEFORE CLOSED SESSION)

Ms. Cooney commented that SANDAG will be changing the State Transportation Improvement Program (STIP) allocations for 2016, because they are lower than what was anticipated by the State.

F. COMMITTEE MEMBER COMMUNICATIONS AND OTHER BUSINESS (TAKEN BEFORE CLOSED SESSION)

Ms. Landers commented that at the last Executive Committee meeting, the committee authorized staff to sell the Low Carbon Fuel Standard (LCFS) credits if the price reached \$75 per credit or higher. She stated that the LCFS credits were recently sold at \$80 per credit.

Ms. Cooney commented that SANDAG has projected that the Fast Track revenue will be \$1,000,000 per year for the next five years.

G. PUBLIC COMMENTS (TAKEN BEFORE CLOSED SESSION)

There were no public comments.

The Executive Committee convened for Closed Session at 10:26 a.m.

C3. CLOSED SESSION - CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Pursuant to California Government Code Section 54956.8

Property: 1341 Commercial Street and 1501 National Avenue, San Diego, California

Agency Negotiators: Paul Jablonski, Chief Executive Officer; Karen Landers, General Counsel; and Tim Allison, Manager of Real Estate Assets

Negotiating Parties: Merlone Geier Partners, Province Group, LLC

Under Negotiation: Price and Terms of Payment"

C4. CLOSED SESSION - CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION Pursuant to California Government Code Section 54956.9 (One Potential Case)

The Executive Committee reconvened from Closed Session at 11:30 a.m.

Oral Report on Final Actions Taken in Closed Session

Karen Landers, General Counsel, reported the following:

- C3. The Executive Committee received a report from real property negotiators and gave instructions to staff.
- C4. The Executive Committee received a report from legal counsel and gave instructions.

H. NEXT MEETING DATE

The next Executive Committee meeting is scheduled for November 5, 2015, at 9:00 a.m. in the Executive Committee Conference Room.

I. ADJOURNMENT

Chairman Mathis adjourned the meeting at 11:35 a.m.

Chairman

Attachment: A. Roll Call Sheet

**EXECUTIVE COMMITTEE
SAN DIEGO METROPOLITAN TRANSIT SYSTEM**

ROLL CALL

MEETING OF (DATE) October 15, 2015

CALL TO ORDER (TIME) 9:47 a.m.

RECESS _____

RECONVENE _____

CLOSED SESSION 10:26 a.m.

RECONVENE 11:30 a.m.

ADJOURN 11:35 a.m.

BOARD MEMBER	(Alternate)	PRESENT (TIME ARRIVED)	ABSENT (TIME LEFT)
BRAGG	<input checked="" type="checkbox"/> (Rios) <input type="checkbox"/>	9:47 a.m.	11:35 a.m.
CUNNINGHAM	<input type="checkbox"/> (McClellan) <input checked="" type="checkbox"/>	9:47 a.m.	11:35 a.m.
GLORIA	<input checked="" type="checkbox"/> (Emerald) <input type="checkbox"/>	9:47 a.m.	11:35 a.m.
MATHIS	<input checked="" type="checkbox"/>	9:47 a.m.	11:35 a.m.
ROBERTS	<input checked="" type="checkbox"/> (Cox) <input type="checkbox"/>	9:47 a.m.	11:35 a.m.
Transportation Committee Rep Slot (Mathis)			

SIGNED BY THE CLERK OF THE BOARD:

Julia Samone

CONFIRMED BY THE GENERAL COUNSEL:

[Signature]



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Agenda Item No. C1

MEETING OF THE SAN DIEGO METROPOLITAN TRANSIT SYSTEM EXECUTIVE COMMITTEE

December 3, 2015

SUBJECT:

PACIFIC IMPERIAL RAILROAD (PIR) DESERT LINE AGREEMENT – STATUS
UPDATE (KAREN LANDERS)

INFORMATIONAL ONLY

Budget Impact

N/A

DISCUSSION:

Staff will give a status update on the PIR Desert Line agreement.

A handwritten signature in black ink, appearing to read 'Paul G. Jablonski', is written over a horizontal line.

Paul G. Jablonski
Chief Executive Officer

Key Staff Contact: Karen Landers, 619.557.4512, Karen.Landers@sdmts.com

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Metropolitan Transit System (MTS) is a California public agency comprised of San Diego Transit Corp., San Diego Trolley, Inc., San Diego and Arizona Eastern Railway Company (nonprofit public benefit corporations), and San Diego Vintage Trolley, Inc., a 501(c)(3) nonprofit corporation, in cooperation with Chula Vista Transit. MTS is the taxicab administrator for seven cities. MTS member agencies include the cities of Chula Vista, Coronado, El Cajon, Imperial Beach, La Mesa, Lerron Grove, National City, Poway, San Diego, Santee, and the County of San Diego.





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Agenda Item No. C2

MEETING OF THE SAN DIEGO METROPOLITAN TRANSIT SYSTEM EXECUTIVE COMMITTEE

December 3, 2015

SUBJECT:

RETIREE HEALTH CARE UPDATE (JEFF STUMBO)

INFORMATIONAL ONLY

Budget Impact

None.

DISCUSSION:

Staff will give a status update on retiree health care.

A handwritten signature in black ink, appearing to read 'Paul C. Jablonski', is written over a horizontal line.

Paul C. Jablonski
Chief Executive Officer

Key Staff Contact: Sharon Cooney, 619.557.4513, Sharon.Cooney@sdmts.com

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Metropolitan Transit System (MTS) is a California public agency comprised of San Diego Transit Corp., San Diego Trolley, Inc., San Diego and Arizona Eastern Railway Company (nonprofit public benefit corporations), and San Diego Vintage Trolley, Inc., a 501(c)(3) nonprofit corporation, in cooperation with Chula Vista Transit. MTS is the taxicab administrator for seven cities. MTS member agencies include the cities of Chula Vista, Coronado, El Cajon, Imperial Beach, La Mesa, Lemon Grove, National City, Poway, San Diego, Santee, and the County of San Diego.





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Agenda Item No. C3

MEETING OF SAN DIEGO THE METROPOLITAN TRANSIT SYSTEM EXECUTIVE COMMITTEE

December 3, 2015

SUBJECT:

BUS SHELTER PROCUREMENT (PAUL JABLONSKI)

INFORMATIONAL ONLY

Budget Impact

N/A

DISCUSSION:

Staff will give a report on the status of the Bus Shelter Procurement.

A handwritten signature in black ink, appearing to read 'Paul G. Jablonski', is written over a horizontal line.

Paul G. Jablonski
Chief Executive Officer

Key Staff Contact: Sharon Cooney, 619.557.4513, Sharon.Cooney@sdmts.com





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Agenda Item No. C4

MEETING OF THE SAN DIEGO METROPOLITAN TRANSIT SYSTEM EXECUTIVE COMMITTEE

December 3, 2015

SUBJECT:

SUPERLATIVE GROUP CONTRACT – COMMISSION PAYMENT (PAUL JABLONSKI)

RECOMMENDATION:

That the San Diego Metropolitan Transit System (MTS) Executive Committee provide direction regarding the UC San Diego Blue Line naming rights commission payment options available to MTS under the Superlative Group contract.

Budget Impact

Commissions payable options are \$4,187,218 for a 30-year period, \$1,600,000 payment in year one, or \$1,800,000 for a 3-year period.

DISCUSSION:

Background History -- Naming Rights Consultant Contract

In 2009, faced with uncertain revenue sources from the State of California, MTS investigated ways to establish sustainable sources of non-fare revenue. In addition to increasing advertising revenue from traditional transit properties (vehicle and shelter/bench advertising), MTS pursued a naming rights strategy to allow partners to advertise on other MTS assets. To develop a program, MTS issued a Request for Proposals to qualified firms to develop a naming rights program.

In 2010, MTS entered an agreement with the Superlative Group (MTS Doc. No. G1262.0-09), which had successfully sold naming rights for a number of high visibility sports properties as well as the naming rights to the Cleveland Region Transit Authority's "Health Line," which is a Bus Rapid Transit service between two of the area's largest healthcare facilities: The Cleveland Clinic and University Hospital.



Superlative Group Deliverables

Asset Valuation

The Scope of Work in the Superlative Group contract included a valuation of all MTS assets, primarily rail lines and stations. A value for each asset was determined by the number of impressions generated and the market rate cost of generating a similar number of impressions through other advertising media. Superlative Group conducted a thorough on-site research of all MTS assets. To determine the number of impressions, the analysis took into consideration visibility from freeways and major arterials, number of passengers, MTS signage and all printed materials. It placed a value on each of the Trolley lines as well as specific stations. Superlative was compensated \$124,800 for the asset evaluation. This sum is to be deducted from MTS's first commission payment to Superlative.

Monthly Retainer/Naming Rights Marketing

Once the asset valuation work was completed, Superlative developed a list of potential Naming Rights partners, targeting companies in highly competitive businesses with large marketing budgets. Letters of interest were sent to all companies, follow-up calls were made, and meetings were scheduled. MTS staff attended many of these meetings. Superlative was paid a retainer of \$7,500 per month for months 6 through 35.5 of the contract, for a total of \$221,247. After the option years were exhausted, MTS and Superlative Group agreed to two 1-year no-cost contract extensions. No retainer was paid for the extension years (April 1, 2014 through March 31, 2016). Consistent with the contract, Superlative Group was reimbursed for travel expenses, for a total of \$26,453. To date, the total paid to Superlative group for the asset valuation, retainer and travel reimbursements is \$372,500.

Naming Rights Agreement & Commission Obligations

Superlative Group's work ultimately focused on negotiations to sell naming rights for the Blue Line trolley line. These efforts resulted in an exclusive negotiating period with UC San Diego and UC San Diego Health to rename the Blue Line to the "UC San Diego Blue Line." The contract was approved by the MTS Board of Directors on July 16, 2015. The 30-year UC San Diego contract calls for annual payments of \$675,000 in the years prior to completion of the Mid-Coast Extension. Upon completion, the annual payment increases to \$945,000 and escalates annually thereafter based on the San Diego Cost of Living Index. Total value of the 30-year agreement will be approximately \$36 million as follows:

UCSD Contractual Cash Flow

<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount</u>
2015	675,000	2030	1,215,741
2016	675,000	2031	1,250,252
2017	675,000	2032	1,285,743
2018	675,000	2033	1,322,241
2019	675,000	2034	1,359,776
2020	675,000	2035	1,398,376
2021	945,000	2036	1,438,071
2022	971,826	2037	1,478,894
2023	999,413	2038	1,520,875
2024	1,027,783	2039	1,564,048
2025	1,056,959	2040	1,608,447
2026	1,086,963	2041	1,654,106
2027	1,117,818	2042	1,701,061
2028	1,149,550	2043	1,749,349
2029	1,182,182	2044	1,799,008
			\$ 35,933,485

***Assumes Inflation Factor of 2.8387% beginning in 2022.**

The Superlative Group contract includes two commission payment options, at MTS's discretion, for Naming Rights agreements over three years in length:

- 1) A commission rate of 12% payable in annual installments over the length of contract (30 years), or
- 2) A commission rate of 6% if MTS pays the entire amount of commission due in the first three years.

	<u>Option 1</u>	<u>Option 2</u>
Est. Net Revenues *	\$ 35,808,685	\$ 35,808,685
Commission %	12.0%	6.0%
Years	30.0	3.0
Commission Payable	\$ 4,187,218	\$ 2,031,209
Present Value of Future Cash Flows	\$ 2,195,220	\$ 1,930,172
* Includes \$124,800 in reimbursement of asset valuation costs.		

While Option 1 is acceptable, Superlative voiced their preference for a payment schedule that is structured with more upfront money similar to Option 2. Considering that Option 2 presents more risk to MTS, where commissions paid are either concurrent with or ahead of cash receipts from UC San Diego, MTS negotiated and modified two versions of Option 2 in consideration of the MTS risk.

Option 2A: A commission totaling \$1,800,000 in three equal installments (\$600,000) over a three-year period upon receipt of the naming rights payment from UC San Diego. This results in an approximate \$200,000 discount from the original Option 2 payment schedule.

Option 2A			
Estimated Gross Revenues	\$ 35,933,485		
Commission Amount	\$ 1,800,000		
Number of Years	3.0		
Time Value of Money	5%		
	<u>Cash</u>	<u>Present Value of Cash Flows</u>	<u>Net MTS Cash</u>
Commission Year 1	(600,000)	(600,000)	75,000
Commission Year 2	(600,000)	(571,429)	75,000
Commission Year 3	(600,000)	(544,218)	75,000
Commission Year 4	-	-	675,000
Commission Year 5	-	-	675,000
Commission Years 6 - 10	-	-	4,619,022
Commission Years 11 - 15	-	-	5,593,472
Commission Years 16 - 20	-	-	6,433,753
Commission Years 21 - 25	-	-	7,400,265
Commission Years 26 - 30	-	-	8,511,972
Totals	(1,800,000)	(1,715,646)	34,133,485

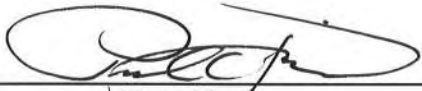
Option 2B: A commission totaling \$1,600,000 paid in year one upon receipt of the naming rights payment from UC San Diego. This results in an approximate \$400,000 discount from the original Option 2 payment schedule and a net cash outflow/expense from MTS of \$925,000 in year one (after the \$675,000 year 1 naming rights payment from UC San Diego).

Option 2B			
Estimated Gross Revenues	\$ 35,933,485		
Commission Amount	\$ 16		
Number of Years	3.0		
Time Value of Money	5%		
	<u>Cash</u>	<u>Present Value of Cash Flows</u>	<u>Net MTS Cash</u>
Commission Year 1	(1,600,000)	(1,600,000)	(925,000)
Commission Year 2	-	-	675,000
Commission Year 3	-	-	675,000
Commission Year 4	-	-	675,000
Commission Year 5	-	-	675,000
Commission Years 6 - 10	-	-	4,619,022
Commission Years 11 - 15	-	-	5,593,472
Commission Years 16 - 20	-	-	6,433,753
Commission Years 21 - 25	-	-	7,400,265
Commission Years 26 - 30	-	-	8,511,972
Totals	(1,600,000)	(1,600,000)	34,333,485

Proposed Contract Extension

Superlative Group is currently working with MTS to market naming rights agreements for the Orange and Green Lines, followed by individual stations. The naming rights strategy being followed by MTS involves first marketing and negotiating agreements for the major, most valuable trolley lines. Only after MTS has either sold the naming rights for a trolley line, or exhausted available options to do so, will MTS focus on individual stations or other assets for smaller or shorter-term naming rights negotiations. The experience with the Blue Line negotiations showed that naming rights marketing and negotiations take longer than originally anticipated in the 4-year naming rights consultant contract.

In recognition of the significant work already put into marketing and developing a strategy for additional naming rights negotiations, and the time needed to negotiate additional agreements, it is proposed that the Superlative Group agreement be extended for an additional four years, with a \$7,500 per month retainer for the first two years. Travel expenses will continue to be reimbursable. Upon the collection of advertising revenues from a second Naming Rights partner, MTS will be reimbursed the retainer costs and travel expenses incurred by Superlative out of the commission owed to Superlative Group.



Paul C. Jablonski
Chief Executive Officer

Key Staff Contact: Sharon Cooney, 619.557.4513, Sharon.Cooney@sdmts.com



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Agenda Item No. C5

MEETING OF SAN DIEGO THE METROPOLITAN TRANSIT SYSTEM EXECUTIVE COMMITTEE

December 03, 2015

SUBJECT:

SAN DIEGO METROPOLITAN TRANSIT SYSTEM (MTS) TRANSIT STORE PROJECT
(BILL SPRAUL AND LAURA WARNER, CITYWORKS)

RECOMMENDATION:

That the Executive Committee receive a report and provide comments.

Budget Impact

N/A. This report relates to the final design for the relocated Transit Store and the schedule for construction bid process.

DISCUSSION:

The MTS Transit Store is located at 102 Broadway (corner of First Avenue), in Downtown San Diego. The Transit Store sells all monthly passes for MTS buses and trolleys, the North County Transit District Coaster, and Day Tripper tickets. The Transit Store is the only location for passengers to obtain MTS Senior/Disabled/Medicare Recipient and Youth pass photo identification cards. MTS brochures, maps, and special transit collectibles can also be obtained. Most lost-and-found items for San Diego Transit and San Diego Trolley routes are returned at the Transit Store.


In the spring of 2015, a recommendation to relocate the Transit Store to the 100 Suite location of the Mills Building (located on the first floor to the right of the main entrance) was presented to and approved by the Executive Committee. Staff has been working with CityWorks to develop the concept and detailed site plan as well as a budget estimate and project schedule. Suite 100 of the Mills Building is currently vacant and has been remediated to a clean and unfinished location.



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Laura Warner of CityWorks and her team will present the updated proposed floor plans, interior and exterior renderings, budget update and a schedule update to the Executive Committee for review and comment.



Paul C. Jablonski
Chief Executive Officer

Key Staff Contact: Sharon Cooney, 619.557.4513, Sharon.Cooney@sdmts.com



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DRAFT

Agenda

MEETING OF THE SAN DIEGO METROPOLITAN TRANSIT SYSTEM BOARD OF DIRECTORS

December 10, 2015

9:00 a.m.

James R. Mills Building
Board Meeting Room, 10th Floor
1255 Imperial Avenue, San Diego

This information will be made available in alternative formats upon request. To request an agenda in an alternative format, please call the Clerk of the Board at least two working days prior to the meeting to ensure availability. Assistive Listening Devices (ALDs) are available from the Clerk of the Board/Assistant Clerk of the Board prior to the meeting and are to be returned at the end of the meeting.

ACTION RECOMMENDED

1. Roll Call
2. Approval of Minutes - November 12, 2015 Approve
3. Public Comments - Limited to five speakers with three minutes per speaker. Others will be heard after Board Discussion items. If you have a report to present, please give your copies to the Clerk of the Board.

Please SILENCE electronics
during the meeting

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CONSENT ITEMS

6. Authorization to Extend and Increase Legal Service Contract with Sohagi Law Group Approve
Action would: (1) ratify the current contract and payments to the Sohagi Law Group, PLC, approved under the Chief Executive Officer's (CEO) authority, of \$100,000 (MTS Doc. Nos. G1334.0-11 through G1334.3-11); and (2) authorize the CEO to extend the Sohagi Law Group, PLC legal services contract for an additional two years, through January 18, 2018, and increase the not-to-exceed authority for the contract to \$160,000.
7. Fiscal Year 2016 Capital Improvement Program Amendment Approve
Action would approve the amended Fiscal Year (FY) 2016 Capital Improvement Program (CIP).
8. Uniform Rental/Cleaning Services - Contract Award Approve
Action would authorize the Chief Executive Officer (CEO) to execute MTS Doc. No. G1844.0-16 with Prudential Overall Supply for the provision of uniform rental and cleaning services for five years.
9. Bridge Rating Inventory (Blue & Orange Line) - Transfer of Funds from San Diego Metropolitan Transit System to the San Diego Association of Governments Approve
Action would authorize the Chief Executive Officer (CEO) to execute MTS Doc. No. G0930.17-04.52 for the transfer of funds from San Diego Metropolitan Transit System (MTS) to the San Diego Association of Governments (SANDAG) to allow SANDAG to issue a work order on behalf of MTS for the provision of General Engineering Services for the bridge inspection, determination of safe load capacity, and update the MTS Bridge Management Program report for bridges on the Blue and Orange Line.
10. Towing Services for Buses & Non-Revenue Vehicles - Contract Award Approve
Action would authorize the Chief Executive Officer (CEO) to: (1) execute MTS Doc. No. G1838.0-16 with RoadOne Towing (RoadOne) for the provision of towing services for MTS buses and non-revenue vehicles for three (3) base years and two (2) optional one-year extensions; and (2) authorize the CEO to exercise each option year at his discretion.
11. Investment Report - October 2015 Information

CLOSED SESSION

24. a. CLOSED SESSION - CONFERENCE WITH LABOR NEGOTIATORS Pursuant To California Government Code Section 54957.6
Agency: San Diego Trolley, Inc. (SDTI)
Employee Organization: International Brotherhood of Electrical Workers, Local 465 (Representing SDTI Train Operators, Electromechanics, Servicers and Clerical)
Agency-Designated Representative: Jeff Stumbo
- b. CLOSED SESSION - CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION Pursuant to California Government Code Section 54956.9(d)(1) San Diego Association of Governments and San Diego Metropolitan Transit System v. Board of Trustees of the California State University Supreme Court Case No. S199557

Oral Report of Final Actions Taken in Closed Session

NOTICED PUBLIC HEARINGS

25. None.

DISCUSSION ITEMS

30.

31.

32.

33.

34.

REPORT ITEMS

45.

46.

47.

48.

49.

60. Chairman's Report Information

61. Chief Executive Officer's Report Information

62. Board Member Communications

63. Additional Public Comments Not on the Agenda
If the limit of 5 speakers is exceeded under No. 3 (Public Comments) on this agenda, additional speakers will be taken at this time. If you have a report to present, please furnish a copy to the Clerk of the Board. Subjects of previous hearings or agenda items may not again be addressed under Public Comments.

64. Next Meeting Date: January 14, 2016

65. Adjournment



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Agenda Item No. 6

MEETING OF THE SAN DIEGO METROPOLITAN TRANSIT SYSTEM BOARD OF DIRECTORS

December 10, 2015

**Draft for
Executive Committee
Review Date: 12/3/15**

SUBJECT:

AUTHORIZATION TO EXTEND AND INCREASE LEGAL SERVICE CONTRACT WITH
SOHAGI LAW GROUP

RECOMMENDATION:

That the Board of Directors:

- 1) Ratify the current contract and payments to the Sohagi Law Group, PLC, approved under the Chief Executive Officer's (CEO) authority, of \$100,000 (MTS Doc. Nos. G1334.0-11 through G1334.3-11); and
- 2) Authorize the CEO to extend the Sohagi Law Group, PLC legal services contract for an additional two years, through January 18, 2018, and increase the not-to-exceed authority for the contract to \$160,000 (Attachment A).

Budget Impact

\$60,000. Sufficient funding has been programmed to pay these expenses in the FY 2016 operating budget. Payments will be drawn against the General Counsel legal services line item of the operating budget. MTS is also entitled to recover up to \$100,000 from CSU related these legal expenses. A motion to recover legal expenses is scheduled in the trial court.

DISCUSSION:

Pursuant to Board Policy No. 52, "Procurement of Goods and Services", the CEO may enter into contracts with service providers for up to \$100,000. The Board must approve all agreements in excess of \$100,000.



The Sohagi Law Group represents San Diego Metropolitan Transit System (MTS) and the San Diego Association of Governments (SANDAG) in a California Environmental Quality Act (CEQA) case against the California State University Board of Trustees, *City of San Diego, et al. v. Board of Trustees of California State University* case (San Diego Superior Court Case No. GIC 855643, Court of Appeal Case No. D057446, Supreme Court Case No. S199557). The case arises from a revised Campus Master Plan approved by the Board of Trustees of California State University (CSU) for the San Diego State University (SDSU) campus. MTS and SANDAG challenged the adequacy of the 2007 Environmental Impact Report (EIR) certified for the SDSU Campus Master Plan project. The City of San Diego also filed a CEQA challenge.

The EIR concerns a project to expand the campus of SDSU to accommodate more than 10,000 additional students over the next several years — part of a larger program to expand CSU's statewide enrollment capacity by 107,000. The EIR found that the SDSU project would contribute significantly to traffic congestion off-campus in the City of San Diego. Although CSU has budgeted substantial state and non-state funds to expand its campuses (\$9.9 billion), CSU declined to use those funds, or any of CSU's financial resources, to reimburse other public agencies for its self-determined fair share of the statewide cost of mitigating its projects' off-campus environmental effects (\$15 million). Instead, CSU took the position that CSU may not lawfully pay to mitigate the off-campus environmental effects of its projects unless the Legislature makes an appropriation for that specific purpose. Anticipating the Legislature would not make an earmarked appropriation for mitigation, given the resources already budgeted for campus expansion, CSU found that off-site mitigation for the SDSU project was infeasible and certified the EIR based on a statement of overriding considerations, that is, a determination the project offers benefits that outweigh its unmitigated effects.

The MTS/SANDAG/City CEQA challenge was unsuccessful at the trial court level. MTS, SANDAG and the City of San Diego appealed. The Court of Appeal reversed the trial court as to the primary issues in the case, ordering CSU to vacate its decision certifying the 2007 EIR. CSU appealed to the California Supreme Court. On August 3, 2015, the California Supreme Court issued a unanimous opinion affirming the Court of Appeal's decision.

The California Supreme Court found that CSU's legal position, that a state agency may contribute funds for off-site environmental mitigation only through earmarked appropriations (to the exclusion of other available sources of funding) was not supported by case law and was inconsistent with the mandates of CEQA. The Court further held that CSU's "power to undertake campus-expansion projects, whether paid by state or nonstate funds, logically embraces the power to ensure that mitigation costs attributable to those projects are included in the projects' budgets." The case was remanded back to the trial court for further proceedings consistent with the Supreme Court and Court of Appeal decisions. Currently, the parties are engaged in motion practice to recover MTS, SANDAG and the City's litigation expenses. CSU must also prepare a new EIR.

The Sohagi Law Firm has jointly represented MTS and SANDAG throughout this litigation. To date, MTS's share of legal expenses has been just under \$100,000, the current funding limit in the Sohagi Law Group legal services contract. Sohagi has prepared an anticipated budget for the next steps of the case. MTS estimates its share

of such expenses to be approximately \$60,000. Consequently, today's action requests that the Board:

- 1) Ratify the current contract expenses to the Sohagi Law Firm, approved under the CEO's authority, of \$100,000; and
- 2) Authorize the CEO to extend the Sohagi Law Firm legal services contract for an additional two years, through January 18, 2018, and increase the not-to-exceed authority for the contract to \$160,000.



Paul C. Jablonski
Chief Executive Officer

Key Staff Contact: Sharon Cooney, 619.557.4513, Sharon.Cooney@sdmts.com

Attachment: A. Draft MTS Doc. No. G1334.4-11

DRAFT

December 10, 2015

MTS Doc. No. G1334.4-11
LEG 490 (PC10121)

The Sohagi Law Group, PLC
Ms. Margaret Sohagi
Attorney
11999 San Vicente Blvd, Suite 150
Los Angeles, CA 90049-5136

Dear Ms. Sohagi:

Subject: AMENDMENT NO. 4 TO MTS DOC. NO. G1334.0-11

This shall serve as Amendment No. 4 to our agreement for the legal services as further described below.

SCHEDULE; CONTRACT TERM

The term of this legal services contract shall be extended until final resolution of the *City of San Diego, et al. v. Board of Trustees of California State University* case (San Diego Superior Court Case No. GIC 855643, Court of Appeal Case No. D057446, Supreme Court Case No. S199557) including all appeals, remand and post-trial hearings and motions ("SDSU Case"). Work during this extended term shall be limited to work related to SDSU Case.

This contract is extended for another two-year period effective from January 18, 2016 through January 18, 2018. If final resolution of this case is not determined by January 18, 2016, MTS shall, at its discretion, extend the contract via a formal written amendment.

PAYMENT

This contract amendment shall authorize additional costs not to exceed \$60,000 for professional services. The total value of this contract including this amendment shall be in the amount of \$160,000. This amount shall not exceed without written approval from MTS. MTS and SANDAG are each responsible for 50 percent of the attorneys' fees and costs related to the SDSU Case. All other payment provisions shall remain the same.

Please sign and return the copy marked "original" to the Contracts Specialist at MTS. All other terms and conditions shall remain the same and in effect. Retain the other copy for your records.

Sincerely,

Agreed:

Paul C. Jablonski
Chief Executive Officer

Margaret Sohagi
The Sohagi Law Group, PLC

Date: _____

Cc: K. Landers, S. Lockwood, Procurement File



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Agenda Item No. 7

MEETING OF THE SAN DIEGO METROPOLITAN TRANSIT SYSTEM BOARD OF DIRECTORS

December 10, 2015

**Draft for
 Executive Committee
 Review Date: 12/3/15**

SUBJECT:

FISCAL YEAR 2016 CAPITAL IMPROVEMENT PROGRAM AMENDMENT

RECOMMENDATION:

That the San Diego Metropolitan Transit System (MTS) Board of Directors approve the amended Fiscal Year (FY) 2016 Capital Improvement Program (CIP).

Budget Impact

This action would decrease the MTS FY 2016 CIP budget from \$102,845,388 to \$102,199,708, a change of \$645,680.

DISCUSSION:

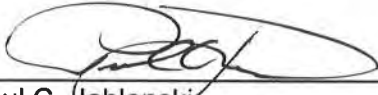
When the FY 2016 CIP was approved by the MTS Board of Directors in March, the CIP had estimated federal funding levels totaling \$14,128,000 under Section 5307 Urban Area Formula Grants. When the Federal Register was published in July 2015, the actual apportionment of 5307 for MTS was \$645,680 lower than what was originally budgeted. The two capital projects that were funded by the 5307 federal formula grant are listed in the table below, along with the changes when comparing the original funding versus the revised amounts.

Project #	Project Description	Original Amount	Revised Amount	Change
11502	Bus Procurement	\$13,428,000	\$12,782,320	\$(645,680)
11562	Shelter Replacement	700,000	700,000	-
	Total	\$14,128,000	\$13,482,320	\$(645,680)



While this amendment will decrease funding in the Bus Procurement project, it will have no impact on the FY 2016 bus procurement. The contract price for the New Flyer buses for this purchase came in \$1.6 million under budget, which will offset the \$645,680 decrease in the total project budget.

Therefore, staff recommends that the Board of Directors approve amending the FY 2016 MTS CIP budget from \$102,845,388 to \$102,199,708, a decrease of \$645,680.



Paul C. Jablonski
Chief Executive Officer

Key Staff Contact: Sharon Cooney, 619.557.4513, Sharon.Cooney@sdmts.com



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Agenda Item No. 8

MEETING OF THE SAN DIEGO METROPOLITAN TRANSIT SYSTEM BOARD OF DIRECTORS

December 10, 2015

**Draft for
 Executive Committee
 Review Date: 12/3/15**

SUBJECT:

UNIFORM RENTAL/CLEANING SERVICES - CONTRACT AWARD

RECOMMENDATION:

That the San Diego Metropolitan Transit System (MTS) Board of Directors authorize the Chief Executive Officer (CEO) to execute MTS Document No. G1844.0-16 (in substantially the same format as Attachment A) with Prudential Overall Supply for the provision of uniform rental and cleaning services for five years.

Budget Impact

The value of this agreement will not exceed \$941,376.40 and will be funded through the San Diego Transit Corporation (SDTC) and San Diego Trolley, Inc. (SDTI) annual operating budget accounts for each year as follows:

Year	Period	Budget Account	Budget Amount
Year 1	February 1, 2016 - January 31, 2017	650/651-53940	\$188,275.28
Year 2	February 1, 2017 - January 31, 2018	650/651-53940	\$188,275.28
Year 3	February 1, 2018 - January 31, 2019	650/651-53940	\$188,275.28
Year 4	February 1, 2019 - January 31, 2020	650/651-53940	\$188,275.28
Year 5	February 1, 2020 - January 31, 2021	650/651-53940	\$188,275.28
Grand Total:			\$941,376.40

DISCUSSION:

SDTC and SDTI provide uniform rental and cleaning services for maintenance employees, as stipulated in the Collective Bargaining Agreement. This contract for uniform rental and cleaning services will also include rentals for floor mats and shop towels.



MTS Policy No. 52, "Procurement of Goods and Services", requires a formal competitive process for procurements of goods and services exceeding \$100,000.

On September 15, 2015, MTS issued an Invitation for Bids for uniform, floor mat and shop towel rental and cleaning services for a five-year period. Four bids were received on October 23, 2015, as follows:

FIRM	COST
<i>Prudential Overall Supply</i>	<i>\$941,376.40</i>
Mission Linen Supply	\$1,168,227.00
Unifirst Corp.	\$1,385,974.79
Cintas Corp.	\$1,765,969.40

After conducting price reasonableness analyses and reviewing all received bids for responsiveness and responsibility, staff determined that the bid received from Cintas Corp. was non-responsive. Prudential Overall Supply (Prudential) presented the lowest responsive, responsible bid for the five-year period at \$941,376.40. Prudential's pricing also reflects a cost savings in the amount of \$282,218.90 in comparison to MTS's Independent Cost Estimate over the five-year period.

Therefore, staff recommends that the Board of Directors authorize the CEO to execute MTS Document No.G1844.0-16 with Prudential Overall Supply for the provision of uniform, floor mat and shop towel rental and cleaning services.



Paul C. Jablonski
Chief Executive Officer

Key Staff Contact: Sharon Cooney, 619.557.4513, Sharon.Cooney@sdmts.com

Attachment: A. Draft MTS Doc. No. G1844.0-16

DRAFT

STANDARD SERVICES AGREEMENT

G1844.0-16
CONTRACT NUMBER
FILE NUMBER(S)

THIS AGREEMENT is entered into this _____ day of _____ 2015, in the State of California by and between San Diego Metropolitan Transit System, a California public agency, and the following contractor, hereinafter referred to as "Contractor":

Name: Prudential Overall Supply. Address: 740 F Street
Form of Business: Corporation Chula Vista, CA 91910
(Corporation, partnership, sole proprietor, etc.) Telephone: (619) 427-1240

Authorized person to sign contracts: Gene Lecair Sale Manager
Name Title

The attached Standard Conditions are part of this agreement. The Contractor agrees to furnish to MTS services and materials, summarized as follows:

Provide Uniform Rental Services as described in MTS's technical specification (attached as Exhibit A) with Prudential Overall Supply's Bid Proposal Dated October 23, 2015 (attached as Exhibit B), and in accordance with the Standard Conditions Services Agreement, including the Standard Conditions Services (attached as Exhibit C) and Federal Requirement (attached as Exhibit D).

This contract shall be effective February 1, 2016 through January 31, 2021.

The total cost of this contract shall not exceed \$ 941,376.40.

SAN DIEGO METROPOLITAN TRANSIT SYSTEM	CONTRACTOR AUTHORIZATION
By: _____ Chief Executive Officer	Firm: _____
Approved as to form:	By: _____ Signature
By: _____ Office of General Counsel	Title: _____

AMOUNT ENCUMBERED	BUDGET ITEM	FISCAL YEAR
\$ 941,376.40	650/651-53940	FY 2016 - 2021

By: _____ Date
Chief Financial Officer

(___ total pages, each bearing contract number)



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Agenda Item No. 9

MEETING OF THE SAN DIEGO METROPOLITAN TRANSIT SYSTEM BOARD OF DIRECTORS

December 10, 2015

**Draft for
Executive Committee
Review Date: 12/3/15**

SUBJECT:

BRIDGE RATING INVENTORY (BLUE & ORANGE LINE) – TRANSFER OF FUNDS
FROM SAN DIEGO METROPOLITAN TRANSIT SYSTEM TO THE SAN DIEGO
ASSOCIATION OF GOVERNMENTS

RECOMMENDATION:

That the Board of Directors authorize the Chief Executive Officer (CEO) to execute MTS Doc. No. G0930.17-04.52 (in substantially the same format as Attachment A) for the transfer of funds from San Diego Metropolitan Transit System (MTS) to the San Diego Association of Governments (SANDAG) to allow SANDAG to issue a work order on behalf of MTS for the provision of General Engineering Services for the bridge inspection, determination of safe load capacity, and update the MTS Bridge Management Program report for bridges on the Blue and Orange Line.

Budget Impact

The scope of work will allow the transfer of a maximum of \$195,000 from the MTS Rail Operations Account No. 371-53710.

DISCUSSION:

MTS created a Bridge Management Program following issuance by the Federal Railroad Administration (FRA) of CFR 49 Part 237 "Bridge Safety Standards" on October 1, 2011 requiring track owners to adopt a bridge safety management program. The purpose of the program is to prevent deterioration of railroad bridges by preserving their capability to safely carry the traffic operated over them and to reduce the risk of catastrophic bridge failure.

On March 21, 2013, the Board authorized MTS's Capital Improvement Projects (CIP) which included \$250,000 for the Blue and Orange Line Bridge Rating Project. This CIP is managed by SANDAG and included a load rating of fifteen (15) bridges on the Blue Line and two (2) bridges on the Orange Line. The load ratings for the initial Phase I were

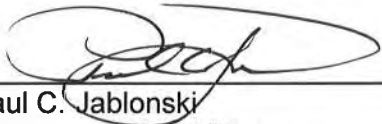
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performed by SANDAG's on call consultant, HNTB, Contract Number 5001901, Task Order No.18. The second phase of the project will be completed as a Supplement to the above Task Order and includes bridge rating of the remaining eleven (11) Orange Line bridges as per Attachment A, Scope of Work.

Therefore, staff recommends that the MTS Board of Directors authorize the CEO to execute MTS Doc. No.G0930.17-04.52 (in substantially the same format as Attachment A) for the transfer of funds from MTS to SANDAG to allow SANDAG to issue a work order on behalf of MTS for the provision of General Engineering Services for bridge inspection, determination of safe load capacity, and update the MTS Bridge Management Program report for bridges on the Blue and Orange Line.



Paul C. Jablonski
Chief Executive Officer

Key Staff Contact: Sharon Cooney, 619.557.4513, Sharon.Cooney@sdmts.com

Attachment: A. MTS Doc. No. G0930.17-04.52
Exhibit A – Scope of Work
Exhibit B – PS&E Fee

Addendum 17 Project Scope of Work

MTS File No.	G0930.17-04.52	SANDAG Reference No.:	5000710 SOW 52
CIP Title:	MTS Bridge Rating Inventory (Blue & Orange Line)		
CIP No.	1130400	Project Managers:	MTS –Michael Diana & Fred Byle SANDAG – Angela Anderson
Lead Agency:	SANDAG	Operating Agency:	MTS
Estimated Start Date:	12/1/15	Original SOW ____ Budget	\$195,000
Estimated Completion Date:	12/31/18	Additional SOW ____ Budget (this amendment)	N/A
Total CIP Budget	\$280,000 (FY '15)	Total SOW Budget (value of work to be invoiced between SANDAG/MTS):	\$195,000

Intended Source of Funds:

- MTS will be utilizing Local Funding under CIP No. 371-53710

Describe Any Necessary Transfers of Project Funds Between the Parties:

MTS to reimburse SANDAG for costs incurred for services described herein.

Project Description:

This project is for general engineering services for bridge inspection, determination of safe load capacity, and update to the MTS Bridge Management Program report for the bridges on the Blue, Orange and Green Line.

Scope of Work to be Performed by MTS:

1. Flagging services by San Diego Trolley, Inc. (SDTI) personnel in the MTS right-of-way during site visits. Any work which involves personnel or equipment within 15 feet of the center line of any active track must have an SDTI supplied flagperson for the duration of the work.
2. Provide assistance in obtain the right-of-entry permit, conduct site survey and plan review.
3. Provide Project Management in support of design of this project.

Scope of Work to be Performed by SANDAG:

Prepare update to the MTS Bridge Management Program (BMP) report in accordance with FRA Part 237 "Bridge Safety Standards," MTS LRT Design Criteria, furnishing As-Built drawings, project management, project development design review, and progress meeting attendance.

Any Additional Project-Specific Conditions:

MTS to reimburse SANDAG for costs incurred for furnishing As-Built drawings, project management, report review, progress meeting attendance, and SANDAG's Consultants effort to prepare the bridge rating report and Final BMP updates.

APPROVED BY:

SANDAG

METROPOLITAN TRANSIT SYSTEM

Jim Linthicum
Director of Mobility Management and
Project Implementation

Date

Paul Jablonski
Chief Executive Officer

Date

Attachment A – Scope of Work

TASK ORDER TITLE: MTS Bridge Inventory

I. PROJECT DESCRIPTION

The Metropolitan Transit System (MTS) created a Bridge Management Program following issuance by the Federal Railroad Administration (FRA) of CFR 49 Part 237 "Bridge Safety Standards" on October 1, 2011 requiring track owners to adopt a bridge safety management program. The purpose of the program is to prevent deterioration of railroad bridges by preserving their capability to safely carry the traffic operated over them and to reduce the risk of a catastrophic bridge failure.

Each bridge management program must include: 1) an accurate inventory of all railroad bridges, 2) a record of the safe load capacity of each bridge, together with the method by which the capacity was determined, 3) a provision to obtain and maintain the design documents of each bridge and to document all repairs, modifications, and inspections of each bridge, and 4) a bridge inspection program. Under this task order, HNTB Corporation, as an On-Call Engineering Consultant to the San Diego Association of Governments (SANDAG), will determine the safe load capacity of all trolley bridges, subject to freight train and trolley traffic. Additionally, recommendations for retrofit or repair of any bridge(s) determined to be deficient per Section III, Task 2.2 of this Scope will be noted.

II. EXPECTED RESULTS

The Consultant is responsible for determining the safe load capacity for all trolley bridges listed herein in accordance with FRA as referenced above. In addition, Consultant will update the Bridge Management Plan (BMP) report with minor language and format edits per SANDAG direction.

III. SCOPE OF WORK

The Consultant shall conduct the scope of work tasks on the bridges shown below.

Phase 2 - Orange Line		
Bridge No.	MP	Crossing
O-2	3.45	Chollas Creek
O-3	5.00	I-805 Overpass
O-4	5.25	47th Street
O-5	5.85	Market Creek Place
O-6	6.00	South Chollas Creek Bridge
O-7	6.15	Market Creek (1st Encanto)
O-8	6.50	Merlin (2nd Encanto Bridge)
O-9a	10.65	SR-94 Overpass (east track)
O-9b	10.65	SR-94 Overpass (west track)
O-10a	13.00	I-8 Overpass (east track)
O-10b	13.00	I-8 Overpass (west track)

The scope of work shall consist of the following tasks and deliverables:

Task 1: Project Management

1.1 – Project Administration

Consultant shall perform project administrative services consisting of project set-up, preparation and review of monthly invoices and associated back-up as directed by the SANDAG Project Manager.

1.2 – Meetings (Assume 1)

Consultant shall meet with SANDAG and MTS staff to discuss and coordinate project issues and tasks including schedule and other pertinent topics.. All meetings shall be held at the SANDAG or MTS offices.

1.3 – Right-of-Entry and Project Insurance – No Change

Consultant shall be responsible for obtaining a Right-of-Entry permit with MTS and Railroad Protective Liability Insurance as the work is immediately adjacent to operating MTS railways. It is assumed SANDAG will pay associated Right-of-Entry permit fees and flagging costs.

Task 2: Determination of Safe Load Capacity

2.1 – Record Drawing Research and Site Visits

Consultant shall meet with appropriate agencies to obtain record drawings and/or perform site inspections as needed for the determination of bridge load capacities calculation and to update the Railroad Bridge Management Program Report.

2.2 – Determination of Bridge Load Capacities

Phase 2: Determination of bridge load capacities shall comply with FRA CFR 49 Part 237 Subpart D "Capacity of Bridges." The criteria to be used in determining the safe load capacity of each trolley bridge are as follows:

- A 286,000-pound covered hopper
- Truck spacing of 42'6" (measured center-to-center of truck)
- Axle spacing of 5'6" (2'9" each way from the center of the truck)
- Spacing between coupled cars of 13'6" truck centers (8'0" spacing between closest axles)
- Bridge safe capacity will be designated as 286k. A bridge with a safe load capacity of less than 263k will be designated as deficient. Any deficient bridge must have restrictions on the movement of freight cars until repairs or mitigation measures are in place.

Determination of safe load will be accomplished using the following order of preference

- As-built drawings combined with evaluation of current bridge inspection reports (minimal or no field investigation)
- As-built drawings combined with current bridge inspection reports where the reports indicate the need for the engineer to verify conditions before determining safe load capacity.

- When as-built drawings are not available at MTS or SANDAG, Consultant shall make an effort to obtain records from the previous track owner or use field measurements of existing components and documentation of connections to determine the safe load capacity.

Consultant shall submit a report for each bridge that includes the safe load capacity, the method by which the capacity was determined, and all calculation sheets. The calculation sheets shall include any assumptions as well as justification for assumptions, copies of all hand calculations, names and versions of any software used, and copies of all input values.

Task 3 – Update the Railroad Bridge Management Program (BMP) Report

The Consultant will revise the Draft Railroad Bridge Management Program (BMP) Report for freight rated bridges and submit the Final BMP Report for SANDAG review and acceptance. The Consultant will attend the Draft BMP Report review comments meetings as described above. The Consultant will respond to all review comments and incorporate revisions, as required, to the Final BMP report.

IV. DELIVERABLES

Task 1

Accounting Files, Monthly Invoicing

Task 2

Safe Load Capacity Determination Report (each bridge)
 Calculation Sheets (each bridge)

Deliverables above generally include submittal of electronic files in addition to hard copy deliverable. Number of copies for each deliverable shall be determined prior to each submittal date.

V. SCHEDULE OF SERVICES/MILESTONES/DELIVERABLES

A. Tasks Schedule

Task	Begin/End Dates
Task 1 – Project Management	NTP / December 2016
Task 2.2A – Determination of Safe Load Capacity, Phase 2 Bridges	NTP / February 2016
Task 3 – Final Railroad Bridge Management Program Report (Phase 1 & 2 Bridges)	NTP / February 2016

B. Milestones/Deliverables Schedule

Milestone/Deliverable	Due Date
Bridge Load Rating Reports for Phase 2	December 18 th , 2015
Final BMP Report for Phase 1 and 2	February 22 nd , 2016

VI. MATERIALS TO BE PROVIDED BY SANDAG AND/OR THE LOCAL AGENCY

- Available As-built drawings for MTS facilities.
- Bridge Inventory Lists for all Blue, Orange, and Green Line bridges.
- Current Bridge Inspection Reports for all Orange and Green Line Bridges (Current as of October 2015).

VII. SPECIAL CONDITIONS

Not Applicable.

VIII. ADDITIONAL INSURANCE

- Railroad Protective Insurance
- Additional Insureds Per Standard Services Agreement – Exhibit D, Section V

IX. ASSUMPTIONS AND EXCLUSIONS

Not Applicable.

**Attachment B - Consultant Cost Proposal
Task Order Estimate - Summary**

Exhibit B, AI 9, 12/10/15

ATTACHMENT
B - Task Order
Cost Estimate
Summary

Task Order Title: **MTS Bridge Inventory - Phases 2**

Prime Consultant: **HNTB Corporation**

	Goal	Actual Commitment
BENCH		3.14%
SB		3.14%
FTA-DBE - RN		0.00%
FTA-UDBE - RC		3.14%
FHWA - DBE - RC		3.14%
DBE - RN		3.14%

Contract No.:	5001901
Task Order No.:	18
Amendment No.:	1
Project No.:	1130400

Task Item No	WBS Cost - Code	Tasks Description	Labor Hrs	ODC ¹	Total Costs
1	0600	Task Management	106	\$2,061.50	\$17,538
2	0600	Determination of Safe Load Capacity	1,006	\$2,632.26	\$154,425
3	0600	Update Railroad Bridge Management Program (BMP) Report	20	\$50.00	\$2,612
Totals =			1,132	\$4,743.76	\$174,576

Select with "x" if applicable					Consultant	Labor Hrs	ODC ¹	Total Costs	% of Task Order
BENCH	DBE	UDBE	SB	OTHER					
					HNTB Corporation	782	\$2,571.50	\$115,844	66.4%
					JL Patterson & Associates (JLP)	322	\$2,122.28	\$53,251	30.5%
x		x	x		FPL & Associates, Inc.	28	\$50.00	\$5,481	3.1%
Totals =						1,132	\$4,743.76	\$174,576	100%

¹All ODCs should be per Caltrans Travel and Expense Guide.

Attachment B - Consultant Cost Proposal Task Order Estimate - Hourly Breakdown

Consultant/Subconsultant: HNTB Corporation

Contract No.: 5001901

Total Hours = **782**
Total Costs = **\$115,843.52**

Task Order No.: 18

Task Order Title: MTS Bridge Inventory - Phases 2

Amendment No.: 1

Item	WBS Cost -Code	Task Description	ODCs						Total Hours	Totals	Percent of Total				
			Kevin Reed	Rob Colosimo	Pat Pence	Michael Van Duyn	Jackie Wang	Susan Pruitt			Hours	Costs			
			\$193.26	\$166.74	\$176.28	\$129.85	\$157.87	\$118.45							
1	0600	Task Management													
1.1		Project Administration		16				20	36	\$5,036.84					
1.2		Meetings (1)	4	4	4	4			16	\$2,664.52					
1.3		Right-of-Entry and Project Insurance		10				20	40	\$5,334.90					
1.4		Quality Review	4	10		10			14	\$2,440.44					
		ODCs not specific to a Subtask (General)	\$2,061.50							\$2,061.50					
		Subtotals (Hours) =	N/A	8	40	4	14	40	106	\$17,538.20					
		Subtotals (Costs) =	\$2,061.50	\$1,546.08	\$6,669.60	\$705.12	\$1,817.90	\$4,738.00	106	\$17,538.20	13.6%	15.1%			
2	0600	Determination of Safe Load Capacity													
2.1		Record Drawing Research and Site Visits (OL and GL)			16				16	\$2,820.48					
2.2		Determination of Bridge Load Capacities													
		Phase 2 - Orange Line (Freight Only)													
Orange		O-2 MP 3.45 Chollas Creek													
Orange		O-3 MP 5.00 I-805 Overpass			12	48	12		72	\$10,242.60					
Orange		O-4 MP 5.25 47th Street			8	40	12		60	\$8,498.68					
Orange		O-5 MP 5.85 Market Creek Place			24	64	24		112	\$16,330.00					
Orange		O-6 MP 6.00 South Chollas Creek Bridge			8	40	12		60	\$8,498.68					
Orange		O-7 MP 6.15 Market Creek (1st Encanto)			8	32	12		52	\$7,459.88					
Orange		O-8 MP 6.50 Merlin (2nd Encanto Bridge)			8	40	12		60	\$8,498.68					
Orange		O-9a MP 10.65 SR-94 Overpass (east track)													
Orange		O-9b MP 10.65 SR-94 Overpass (west track)			24	64	32		120	\$17,592.96					
Orange		O-10a MP 13.00 I-8 Overpass (east track)													
Orange		O-10b MP 13.00 I-8 Overpass (west track)			24	56	24		104	\$15,291.20					
		ODCs not specific to a Subtask (General)	\$460.00							\$460.00					
		Subtotals (Hours) =	N/A		132	384	140		656	\$95,693.16					
		Subtotals (Costs) =	\$460.00		\$23,268.96	\$49,862.40	\$22,101.80		656	\$95,693.16	83.9%	82.6%			
3	0600	Update Railroad Bridge Management Program (BMP) Report								\$2,612.16					
3.1		Update Railroad Bridge Management Program (BMP) Report		4				16	20	\$2,562.16					
		ODCs not specific to a Subtask (General)	\$50.00							\$50.00					
		Subtotals (Hours) =	N/A	4				16	20	\$2,612.16					
		Subtotals (Costs) =	\$50.00	\$666.96				\$1,895.20	20	\$2,612.16					
Totals =									782	\$115,843.52					
Totals (Summary) =									782	\$115,843.52					
Total (Hours) =									N/A	8	44	136	398	140	56

Exhibit B, AI 9, 12/10/15

**Attachment B - Consultant Cost Proposal
Task Order Estimate - Hourly Breakdown**

Consultant/ Subconsultant: **HNTB Corporation**

Contract No.: **5001901**

Task Order Title: **MTS Bridge Inventory - Phases 2**

Task Order No.: **18**

Amendment No.: **1**

TASKS (1-5)

ODC Item	Description	Unit	Unit Cost	1		2		3		4		5	
				Quantity	Total	Quantity	Total	Quantity	Total	Quantity	Total	Quantity	Total
1	Repro & Graphics	LS	\$1.00	50	\$50.00	200	\$200.00	50	\$50.00				
2	Deliveries	LS	\$15.00			2	\$30.00						
3	Mileage	MI	\$0.575	20	\$11.50	400	\$230.00						
4	Scanning	LS	\$1.00										
5	Other (Photo, etc.)	LS	\$1.00										
6	Railroad Protective Insurance	LS	\$5,000.00	1	\$2,000.00								
7	ROE Permit/Flaggers	LS	\$4,000.00										
8													
9													
10													
11													
12													
13													
				Subtotal =	\$2,061.50	Subtotal =	\$460.00	Subtotal =	\$50.00	Subtotal =		Subtotal =	

TASKS (6-10)

ODC Item	Description	6		7		8		9		10		Totals	
		Quantity	Total	Quantity	Total	Quantity	Total	Quantity	Total	Quantity	Total	Quantity	Total
1	Repro & Graphics											300	\$300.00
2	Deliveries											2	\$30.00
3	Mileage											420	\$241.50
4	Scanning												
5	Other (Photo, etc.)												
6	Railroad Protective Insurance											1	\$2,000.00
7	ROE Permit/Flaggers												
8													
9													
10													
11													
12													
13													
		Subtotal =		Subtotal =		Subtotal =		Subtotal =		Subtotal =		Totals =	\$2,671.50

Note: All ODCs should be per Caltrans Travel and Expense Guide.

**Attachment B - Consultant Cost Proposal
Task Order Estimate - Hourly Breakdown**

Consultant/ Subconsultant: JL Patterson & Associates (JLP)

Contract No.: 5001901
Task Order No.: 18
Amendment No.: 1

Task Order Title: MTS Bridge Inventory - Phases 2

ODC Item	Description	Unit	Unit Cost	TASKS (1-5)											
				1		2		3		4		5			
				Quantity	Total	Quantity	Total	Quantity	Total	Quantity	Total	Quantity	Total		
1	Repro & Graphics	LS	\$1.00			100	\$100.00								
2	Deliveries	LS	\$15.00			2	\$30.00								
3	Mileage	Mi	\$0.575			2,500	\$1,437.50								
4	Scanning	LS	\$1.00												
5	Other (Photo, etc.)	LS	\$1.00												
6	Travel - Hotel rate and estimated taxes	LS	\$143.92			3	\$431.76								
7	Travel - Meals (Breakfast, Lunch, and Dinner)	LS	\$41.00			3	\$123.00								
8															
9															
10															
11															
12															
13															
				Subtotal =		Subtotal =	\$2,122.26	Subtotal =		Subtotal =		Subtotal =			

ODC Item	Description	TASKS (6-10)										Totals	
		6		7		8		9		10		Quantity	Total
		Quantity	Total	Quantity	Total	Quantity	Total	Quantity	Total	Quantity	Total		
1	Repro & Graphics											100	\$100.00
2	Deliveries											2	\$30.00
3	Mileage											2,500	\$1,437.50
4	Scanning												
5	Other (Photo, etc.)												
6												3	\$431.76
7												3	\$123.00
8													
9													
10													
11													
12													
13													
		Subtotal =		Subtotal =		Subtotal =		Subtotal =		Subtotal =		Totals =	\$2,122.26

Note: All ODCs should be per Caltrans Travel and Expense Guide.

Attachment B - Consultant Cost Proposal Task Order Estimate - Hourly Breakdown

Total Hours = 28
Total Costs = \$5,481.16

Consultant/Subconsultant: FPL & Associates, Inc.

Contract No.: 5001901
Task Order No.: 18
Amendment No.: 1

Task Order Title: MTS Bridge Inventory - Phases 2

Item	label	TASKS/WBS Description	ODCs	Fong-Ping Lee, PE							Total Hours	Totals	Percent of Total	
				Program Manager									Hours	Costs
			\$193.97											
2	0600	Determination of Safe Load Capacity												
2.3	Quality Review													
		ODCs not specific to a Subtask (General)	\$50.00											
		Subtotals (Hours) =	N/A							28		\$5,481.16		
		Subtotals (Costs) =	\$50.00							28		\$5,481.16	100.0%	100.0%

Attachment B - Consultant Cost Proposal Task Order Estimate - Hourly Breakdown

Total Hours = **28**
Total Costs = **\$5,481.16**

Consultant/Subconsultant: **FPL & Associates, Inc.**

Contract No.: **5001901**
Task Order No.: **18**
Amendment No.: **1**

Task Order Title: **MTS Bridge Inventory - Phases 2**

Item	label	TASKS/WBS Description	Fong-Ping Lee, PE							Total Hours	Totals	Percent of Total	
			ODCs	Program Manager									Hours
			\$193.97										
Totals =										28	\$5,481.16		
Totals (Summary) =													
Total (Hours) =										N/A	28		
Total (Costs) =										\$50.00	\$5,431.16		
Percentage of Total (Hours) =										N/A	100.0%		
Percentage of Total (Costs) =										0.9%	99.1%		
										100.0%			
											100.0%		

**Attachment B - Consultant Cost Proposal
Task Order Estimate - Hourly Breakdown**

Exhibit B, AI 9, 12/10/15

Consultant/ Subconsultant: FPL & Associates, Inc.
Task Order Title: MTS Bridge Inventory - Phases 2

Contract No.: 5001901
Task Order No.: 18
Amendment No.: 1

TASKS (1-5)

ODC Item	Description	Unit	Unit Cost	1		2		3		4		5	
				Quantity	Total	Quantity	Total	Quantity	Total	Quantity	Total	Quantity	Total
1	Repro & Graphics	LS	\$1.00			50	\$50.00						
2	Deliveries	LS	\$1.00										
3	Mileage	MI	\$0.575										
4	Scanning	LS	\$1.00										
5	Other (Photo, etc.)	LS	\$1.00										
6													
7													
8													
9													
10													
11													
12													
13													
				Subtotal =		Subtotal =	\$50.00	Subtotal =		Subtotal =		Subtotal =	

TASKS (6-10)

ODC Item	Description	6		7		8		9		10		Totals	
		Quantity	Total	Quantity	Total	Quantity	Total	Quantity	Total	Quantity	Total	Quantity	Total
1	Repro & Graphics											50	\$50.00
2	Deliveries												
3	Mileage												
4	Scanning												
5	Other (Photo, etc.)												
6													
7													
8													
9													
10													
11													
12													
13													
		Subtotal =		Subtotal =		Subtotal =		Subtotal =		Subtotal =		Totals =	\$50.00

Note: All ODCs should be per Caltrans Travel and Expense Guide.



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 San Diego, CA 92101-7490
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Agenda Item No. 10

MEETING OF THE SAN DIEGO METROPOLITAN TRANSIT SYSTEM BOARD OF DIRECTORS

December 10, 2015

**Draft for
 Executive Committee
 Review Date: 12/3/15**

SUBJECT:

**TOWING SERVICES FOR BUSES & NON-REVENUE VEHICLES - CONTRACT
 AWARD**

RECOMMENDATION:

That the San Diego Metropolitan Transit System (MTS) Board of Directors authorize the Chief Executive Officer (CEO) to :

- 1) execute MTS Doc. No. G1838.0-16 (in substantially the same format as Attachment A) with RoadOne Towing (RoadOne) for the provision of towing services for MTS buses and non-revenue vehicles for three (3) base years and two (2) optional one-year extensions; and
- 2) authorize the CEO to exercise each option year at his discretion.

Budget Impact

The total estimated cost of this agreement will not exceed \$203,125.00 and will be funded through the operating budget accounts 312/322-53610 as follows:

Year	Period	Budget Account	Budget Amount
Base Year 1	January 1, 2016 – December 31, 2016	312/322-53610	\$40,625.00
Base Year 2	January 1, 2017 – December 31, 2017	312/322-53610	\$40,625.00
Base Year 3	January 1, 2018 – December 31, 2018	312/322-53610	\$40,625.00
Option Year 1	January 1, 2019 – December 31, 2019	312/322-53610	\$40,625.00
Option Year 2	January 1, 2020 – December 31, 2020	312/322-53610	\$40,625.00
Grand Total:			\$203,125.00



DISCUSSION:

MTS's current towing services will expire on December 31, 2015. The current services include towing for 35 and 40-foot standard low-floor buses, 60-foot articulated low-floor buses, non-revenue fleet cars and light duty trucks.

MTS Policy No. 52, "Procurement of Goods and Services", requires a formal competitive process for procurements of goods and services exceeding \$100,000.

On September 24, 2015, MTS issued a Request for Proposals for towing services for buses and non-revenue vehicles. Three proposals were received on October 16, 2015, as follows:

1. Angelos Towing Services
2. C&D Towing Specialists
3. RoadOne

A selection committee consisting of representatives from the San Diego Transit Maintenance and Finance departments met and rated the proposals. The ratings were based on the following criteria:

- | | | |
|----|-----------------------------------------------------|------------|
| 1. | Proposed Qualifications and Experience | 15% |
| 2. | Proposed Staffing, Organization and Management Plan | 15% |
| 3. | Proposed Methodology and Work Plan | 30% |
| 4. | Cost and Price | <u>40%</u> |
| | | Total 100% |

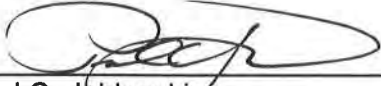
After conducting price reasonableness analyses and reviewing all received bids for responsiveness and responsibility, staff determined that the bids received from Angelos Towing Services and RoadOne were considered to be within the competitive range and advanced to the next step of the evaluation process, which included interviews and negotiations.

MTS requested that Angelos Towing Services and RoadOne submit revised proposals that included additional information on each proposer's heavy truck fleet. Staff carefully examined the vendor's fleet size and employees as part of the revised proposals.

Based on the evaluation committee's analysis of the technical proposal, discussions, interviews, negotiations and evaluation of price (Attachment B), MTS staff determined that RoadOne's proposal is fair and reasonable and represents the best overall value to MTS.

PROPOSER NAME	TOTAL AVG. TECH. SCORE	COST SCORE	TOTAL SCORE (Tech + Cost)	RANKING
Angelos Towing Services	25.00	40.00	65	2
RoadOne Towing	43.00	29.13	72.13	1

Therefore, staff recommends that the Board of Directors authorize the CEO to execute MTS Doc. No. G1838.0-16 with RoadOne for the provision of towing services for MTS buses and non-revenue vehicles.



Paul C. Jablonski
Chief Executive Officer

Key Staff Contact: Sharon Cooney, 619.557.4513, Sharon.Cooney@sdmts.com

Attachment: A. Draft Standard Services Agreement; Contract G1838.0-16
B. Cost Summary

DRAFT

G1838.0-16
CONTRACT NUMBER

**STANDARD SERVICES AGREEMENT
FOR TOWING SERVICES FOR BUSES &
NON-REVENUE VEHICLES**

FILE/PO NUMBER(S)

THIS AGREEMENT is entered into this _____ day of _____ 2015, in the State of California by and between San Diego Metropolitan Transit System ("MTS"), a California public agency, and the following, hereinafter referred to as "Contractor":

Name: A to Z Enterprises, Inc. (RoadOne) Address: 9150 Chesapeake Drive, Ste., 240

Form of Business: Corporation San Diego, CA 92123
(Corporation, partnership, sole proprietor, etc.)

Telephone: 858-492-5201 Email Address: brad.ramsey@roadonewest.com

Authorized person to sign contracts: Brad Ramsey Vice President
Name Title

The attached Standard Conditions are part of this Agreement. The Contractor agrees to furnish to MTS services and materials, as follows:

Provide towing services for buses and non-revenue vehicles, as specified in the Scope of Work (attached as Exhibit A), RoadOne's Proposal (attached as Exhibit B), and in accordance with the Standard Services Agreement, including the Standard Conditions Services (attached as Exhibit C).

The contract term is for up to a three (3)-year base period and two (2) 1-year option terms, exercisable at MTS's sole discretion, for a total of five years. Base period shall be effective January 1, 2016 through December 31, 2018; and option years shall be effective January 1, 2019 through December 31, 2020, if exercisable by MTS.

The period of performance is three (3) years from date of contract execution.

The amount for this contract shall not exceed \$121,875.00 for the base period of three (3) years, \$40,625.00 for the first two-year option, and \$40,625.00 for the second two-year option. Total contract amount shall not exceed \$203,125.00.

SAN DIEGO METROPOLITAN TRANSIT SYSTEM	CONTRACTOR AUTHORIZATION
By: _____ Chief Executive Officer	Firm: _____
Approved as to form:	By: _____ Signature
By: _____ Office of General Counsel	Title: _____

AMOUNT ENCUMBERED	BUDGET ITEM	FISCAL YEAR
\$203,125.00	312/322-53610	2016 - 2020

By: _____ Date
Chief Financial Officer

(___ total pages, each bearing contract number)

SA-SERVICES (REV 10-15)
DATE

MTS REVISED COST PROPOSAL FORMS - continued

**TOWING SERVICES FOR BUSES & NON-REVENUE VEHICLES
(MTS DOC. NO. G1838.0-16)**

Proposer Name: A to Z Enterprises, Inc. (RoadOne)

Group A -	Qty.*	Unit Price	Ext. Price
Flat Rate 35' and 40' Buses or Heavy Truck on Trailer	100 ea.	\$ 205	\$ 20,500
Flat Rate Level Towing of 60' Articulated Buses	75 ea.	\$ 245	\$ 18,375
TOTAL OPTION YEAR 1			38,875
Group B	Qty.*	Unit Price	Ext. Price
Flat Rate Autos, Medium & Light Duty Trucks	25 ea.	\$ 70	\$ 1,750
TOTAL OPTION YEAR 1			\$ 1,750

Group A -	Qty.*	Unit Price	Ext. Price
Flat Rate 35' and 40' Buses or Heavy Truck on Trailer	100 ea.	\$ 205	\$ 20,500
Flat Rate Level Towing of 60' Articulated Buses	75 ea.	\$ 245	\$ 18,375
TOTAL OPTION YEAR 2			38,875
Group B	Qty.*	Unit Price	Ext. Price
Flat Rate Autos, Medium & Light Duty Trucks	25 ea.	\$ 70	\$ 1,750
TOTAL OPTION YEAR 2			\$ 1,750

****The annual quantities on your pricing form are for bidding purposes only. MTS estimates this to be its annual usage but does not guarantee quantity. The actual towing ordered may be more or less than estimated on the form and is dictated by MTS actual usage.**

Group A - SUMMARY OF PRICING	TOTALS
BASE YEAR 1	\$ 38,875
BASE YEAR 2	\$ 38,875
BASE YEAR 3	\$ 38,875
<i>TOTAL FOR BASE CONTRACT YEARS 1 - 3</i>	\$ 116,625
OPTION YEAR 1	\$ 38,875
OPTION YEAR 2	\$ 38,875
<i>TOTAL FOR OPTION YEARS 1 AND 2</i>	\$ 77,750
GRAND TOTAL BASE CONTRACT AND OPTIONS	\$ 194,375

PROPOSER ACCEPTS RESPONSIBILITY FOR ACCURACY AND PRESENTATION OF THE ABOVE NUMBERS.

NOTE: ALL PROPOSERS MUST COMPLETE PROPOSAL FORMS AS PROVIDED, FAILURE TO DO SO WILL DEEM THE PROPOSAL NON-RESPONSIVE.

**RETURN THIS FORM WITH YOUR PROPOSAL
RETAIN OTHER PAGES FOR YOUR RECORDS**

MTS REVISED COST PROPOSAL FORMS - continued

**TOWING SERVICES FOR BUSES & NON-REVENUE VEHICLES
(MTS DOC. NO. G1838.0-16)**

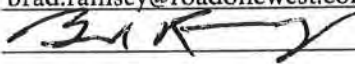
Proposer: A to Z Enterprises, Inc. (RoadOne)

Group B - SUMMARY OF PRICING	TOTALS
BASE YEAR 1	\$ 1,750
BASE YEAR 2	\$ 1,750
BASE YEAR 3	\$ 1,750
<i>TOTAL FOR BASE CONTRACT YEARS 1 – 3</i>	<i>\$ 5,250</i>
OPTION YEAR 1	\$ 1,750
OPTION YEAR 2	\$ 1,750
<i>TOTAL FOR OPTION YEARS 1 AND 2</i>	<i>\$ 3,500</i>
GRAND TOTAL BASE CONTRACT AND OPTIONS	\$ 8,750

Read attached General Provisions carefully. They are a part of your proposal. Unit prices will prevail regardless of extensions submitted by the Proposer. The following Addenda have been noted and attached hereto:

F.O.B. POINT:

MTS, 100 16th Street, San Diego, CA 92101 | MTS, 4630 Ruffner Street, San Diego, CA 92111

FIRM / COMPANY NAME: A to Z Enterprises, Inc. (RoadOne)
 CORPORATION
 LEGAL STRUCTURE (Corp./Partner/Proprietor):
 ADDRESS: 9150 Chesapeake Drive, Suite 240
 CITY, STATE & ZIP: San Diego, CA 92123
 PHONE NUMBER: 858-492-5201
 FAX NUMBER: 858-492-5298
 E-MAIL ADDRESS: brad.ramsey@roadonewest.com
 AUTHORIZED SIGNATURE: 
 PRINT NAME OF PERSON AUTHORIZED TO SIGN: Brad Ramsey
 TYPE OR PRINT NAME: Brad Ramsey
 TITLE: Vice President
 DATE: 11/13/2015

**RETURN THIS FORM WITH YOUR PROPOSAL
RETAIN OTHER PAGES FOR YOUR RECORDS**



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Agenda Item No. 11

MEETING OF THE SAN DIEGO METROPOLITAN TRANSIT SYSTEM BOARD OF DIRECTORS

December 10, 2015

**Draft for
Executive Committee
Review Date: 12/3/15**

SUBJECT:

INVESTMENT REPORT – OCTOBER 2015

INFORMATIONAL ONLY

Budget Impact

None.

DISCUSSION:

Attachment A comprises a report of the San Diego Metropolitan Transit System (MTS) investments as of October 31, 2015. The combined total of all investments has decreased month to month from \$124.6 million to \$119.6 million. This \$5.0 million decrease is attributable to \$8.8 million in acquisition of capital assets, partially offset by \$2.8 million in Proposition 1B funds, as well as normal timing differences in other payments and receipts.

The first column provides details about investments restricted for capital improvement projects and debt service. The debt service investments totaling \$9.1 million are related to the 1995 lease and leaseback transactions. These funds are structured investments with fixed returns that will not vary with market fluctuations if held to maturity. They are held in trust and will not be liquidated in advance of the scheduled maturities. These restricted funds will be liquidated to satisfy the outstanding debt obligation in full by the end of calendar year 2015.

The second column, unrestricted investments, reports the working capital for MTS operations allowing payments for employee payroll and vendors' goods and services.

Paul C. Jablonski
Chief Executive Officer

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Attachment: A. Investment Report for October 2015

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Metropolitan Transit System (MTS) is a California public agency comprised of San Diego Transit Corp., San Diego Trolley, Inc., San Diego and Arizona Eastern Railway Company (nonprofit public benefit corporations), and San Diego Vintage Trolley, Inc., a 501(c)(3) nonprofit corporation, in cooperation with Chula Vista Transit. MTS is the taxicab administrator for seven cities. MTS member agencies include the cities of Chula Vista, Coronado, El Cajon, Imperial Beach, La Mesa, Lemon Grove, National City, Poway, San Diego, Santee, and the County of San Diego.

**San Diego Metropolitan Transit System
Investment Report
October 31, 2015**

	<u>Restricted</u>	<u>Unrestricted</u>	<u>Total</u>	<u>Average rate of return</u>
Cash and Cash Equivalents				
JP Morgan Chase - concentration account	-	24,520,617	24,520,617	0.00%
Total Cash and Cash Equivalents	<u>-</u>	<u>24,520,617</u>	<u>24,520,617</u>	
Cash - Restricted for Capital Support				
US Bank - retention trust account	4,758,582	-	4,758,582	N/A *
San Diego County Investment Pool Proposition 1B TSGP grant funds	3,554,160	338,096	3,892,256	
Total Cash - Restricted for Capital Support	<u>8,312,742</u>	<u>338,096</u>	<u>8,650,839</u>	
Investments - Working Capital				
Local Agency Investment Fund (LAIF)	17,370,327	60,028,499	77,398,826	0.357%
Total Investments - Working Capital	<u>17,370,327</u>	<u>60,028,499</u>	<u>77,398,826</u>	
Investments - Restricted for Debt Service				
US Bank - Treasury Strips - market value (Par value \$9,055,000)	9,057,814	-	9,057,814	
Total Investments Restricted for Debt Service	<u>9,057,814</u>	<u>-</u>	<u>9,057,814</u>	
 Total cash and investments	 <u>\$ 34,740,884</u>	 <u>\$ 84,887,212</u>	 <u>\$ 119,628,096</u>	

N/A* - Per trust agreements, interest earned on retention account is allocated to trust beneficiary (contractor)