

## Memorandum

DATE: April 4, 2022
TO: All Employees

FROM: Brendan Shannon, Director of Human Resources

SUBJECT: COVID-19 Testing Update

As you know, COVID-19 rates have fallen significantly which has allowed MTS to cease mandatory testing and loosen COVID-related restrictions. As the eminent danger of COVID infection has subsided, so have the number of employees taking advantage of MTS's free onsite testing. Accordingly, MTS is reducing the days/hours of onsite testing effective April 5, 2022. Please see the revised hours on the attached flyer for further details. Keep in mind that on-site testing is for employees who are well (not experiencing symptoms). All employees must continue to follow the established return-to-work protocols if they become ill, are exposed to COVID-19, or test positive.

At-home rapid antigen tests are easily available for free through the USPS. Use this link to order free at-home rapid COVID-19 tests: <a href="https://special.usps.com/testkits">https://special.usps.com/testkits</a> Antigen tests are also widely available from drug stores and other retailers. As previously announced, MTS has a limited quantity of rapid COVID-19 test kits for distribution to employees who are unable to procure them through other means. Contact your department head for further details.

## Attachments:

1. COVID-19 Testing Sites and Hours

cc: All Agency Bulletin Boards COVID-19 Web Pages Text to All Employees





## **COVID-19 Testing Sites and Hours**

Employees must sign up at the specific location where they would like to be tested. Once you have signed up at a particular location, you can retest at that location in the future without signing up again.

| Location  | Days / Hours   | Site QR Code | Site Color Link  |
|---|--|--------------|--|
| Imperial Avenue Division  Main Maintenance Bay          | Monday,<br>Wednesday<br>and Friday<br>8:00 a.m. to<br>4:00 p.m.<br>(Closed 11:30<br>a.m. to 12:00<br>p.m.) |              | https://home.color.com/covid/sign-<br>up/start?partner=cdph208 |
| Rail Building A  Maintenance Bay Track A3               | Monday, Wednesday and Friday 7:00 a.m. to 3:00 p.m. (Closed 11:30 a.m. to 12:00 p.m.)                      |              | https://home.color.com/covid/sign-<br>up/start?partner=cdph288 |
| Kearny Mesa Division  Bus Operations Patio              | Tuesday and<br>Thursday 7:30 a.m. to 3:45 p.m. (Closed 11:30 a.m. to 12:00 p.m.)                           |              | https://home.color.com/covid/sign-<br>up/start?partner=cdph209 |
| James R. Mills Building  Human Resources Reception Desk | Tuesday and Thursday  8:00 a.m. to 4:00 p.m. (Closed 12:00 p.m. to 1:00 p.m.)                              |              | https://home.color.com/covid/sign-<br>up/start?partner=cdph288 |